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United States Department of State

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Washington, D.C. 20520

QAP-Balkin
Papers

November 5, 1991

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MEMORANDUM TO: D - Mr. Eagleburger
P - Mr. Kanter
E/C - Mr. Zoellick
T - Mr. Bartholomew
M - Mr. Rogers
A - Mr. Fort
A/OPR/LS - Mr. Obst
AF - Mr. Cohen
ARA - Mr. Aronson
CA - Ms. Tamposi
CIP - Mr. Holmes
CPR - Mr. Weinmann
CT - Mr. Burleigh
DS - Mr. Krys
EAP - Mr. Solomon
EB - Mr. McAllister
EUR - Mr. Niles
H - Ms. Mullins
HA - Mr. Schifter
INM - Mr. Levitsky
INR - Mr. Mulholland
INR/B - Ms. Thompson
IO - Mr. Bolton
L - Mr. Williamson
NEA - Mr. Djerejian
NP - Mr. Kennedy
NST - Mr. Brooks
OES - Mr. Bohlen
PA - Ms. Tutwiler
PM - Mr. Clarke
REF - Ms. Lafontant
RP - Mr. Lyman
S/P - Mr. Ross
ST - Mr. Wendt
USIA - Mr. Green
NSC - Mr. Sittman

United States Department of State
Office of FOI, Privacy, & Classification Review
Review Authority AINSWORTH, THOMAS
Date 12/01/94
Case ID 9301916

SUBJECT: The Secretary's Trip to the Peoples' Republic
of China, November 15 - 17, 1991

COORDINATOR: Bob Perito, EAP/C, Room 4318, 647-6300

DEPUTY COORDINATOR: Mark Mohr, EAP/C, Room 4318, 647-6300

S/S-S ACTION OFFICER: Jonathan Cohen, Room 7241,
647-9936

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Drafted:S/S-S:DMSatterfield
SSSTRIP 4561

Cleared:EAP/C:RPerito

C: A Wilson

P: manawhite

T: c English

S/P: Mowrd

E: oFauver

cc for

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This memorandum assigns responsibilities for preparation of briefing materials for use by the Secretary during his visit to the Peoples' Republic of China November 15-17. Bureaus wishing to suggest changes to this tasker should contact the S/S-S Action Officer as soon as possible.

I. BRIEFING MATERIALS FOR THE SECRETARY

A. Scope Paper: EAP should draft a scope paper for the Secretary (through P) outlining the setting, objectives and strategy for the trip. The paper should be done as a TOSEC cable, in standard scope paper format (sample attached) and should be no more than three pages long. The paper should be cleared by P, E, C, T, S/P, H and other bureaus as appropriate. The scope paper is due to the EAP Coordinator by COB Friday, November 8 and to the S/S-S Action Officer by NOON TUESDAY, November 12.

B. Core Talking Points: Bureaus should prepare core talking points for the Secretary's visit on the topics listed below. Points should be in tick-and-bullet format and should not exceed one page per topic (sample attached) and should be submitted to the EAP Deputy Coordinator as cable pages. They should be cleared at a minimum by P, C, E, H and S/P. They are due to the EAP Coordinator by COB Friday, November 8. EAP should assemble the package into two TOSEC cables (Bilateral Issues and Regional Issues) due to the S/S-S Action Officer by NOON Tuesday, November 12.

TOPIC	DRAFT	CLEAR
Bilateral Issues		
1. Bilateral Relations	EAP	EB, T, HA
DC 2. Human Rights	EAP	HA
FK 3. Missile Proliferation and the MTCR	EAP	PM, T
4. Nuclear Proliferation and the NPT	PM	EAP, OES, NP, T
5. Conventional Arms Control, ACME, South Asia Regional Arms Control	PM	EAP, T
6. Market Access	EB	EAP, USTR, DOC
7. Intellectual Property Rights	EB	EAP
DC 8. Prison Labor	EAP	EB, HA
JZ 9. MFN	EAP	EB, H
10. GATT	EAP	EB
PF 11. Sanctions	EAP	EB, PM, T
PF 12. Peace Corps	EAP	Peace Corps
PF 13. Narcotics	INM	EAP
14. FMS Program	PM	EAP, T
DC 15. VOA Jamming/Radio Free China	EAP	USIS, HA

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Regional Issues

1. Middle East Peace Process	NEA
2. USSR	EUR
3. Cambodia	EAP
4. Korean Peninsula	EAP
5. Mongolia	EAP
6. Hong Kong	EAP
7. Japan	EAP

8. Taiwan - use lang. from Baker-Dian in Paris

C. Background Papers: Background papers on the following issues should be drafted and cleared by P, C, E, H, S/P and as indicated below. Papers must not exceed 1 page in length and should be in tick format as per the attached sample. Fully cleared fact sheets should be delivered to the EAP Coordinator as cable pages by COB Friday, November 8 and to the S/S-S Action Officer no later than NOON Tuesday, November 12.

TOPIC

DRAFT

CLEAR

Bilateral Issues

1. Recent Legislation	EAP	HA
2. MFN	EAP	EB, H
3. Human Rights	EAP	HA
4. Nuclear Proliferation	EAP	NP, PM, INR, T
5. Missile Proliferation	PM	EAP, INR, T
6. Sanctions on China	EAP	EB, PM, T
7. GATT	EAP	EB
8. Market Access	EB	EAP, USTR, DOC
9. Arms Control	PM	EAP, T
10. IPR	EB	EAP
11. Prison Labor	EAP	EB, HA
12. FMS Program	EAP	PM, T
13. Narcotics	INM	EAP
14. Iran Nuclear Cooperation <i>(see Sept 1)</i>	INR	EAP, OES, S/NP, T
15. POW/MIA	EAP	HA, PM, OSD

USIA Paper

Global/Regional Issues

1. Cambodia/Vietnam	EAP	IO
2. Taiwan PA/TC	EAP	
3. Hong Kong	EAP	EUR
4. Mongolia	EAP	
5. USSR	EUR	

Cuba?
Burma?

D. Public Statements: EAP should prepare a TOSEC cable containing drafts of public statements, including toasts, that the Secretary will be expected to make during the visit, as listed below. All public statements should be cleared with PA, S/P, P and C. These papers are due to the EAP Coordinator by COB Friday, November 8 and in S/S-S by NOON Tuesday, November 12.

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REMARKS

FH 1. Arrival Statement
2. Press Conference Remarks
RP 3. Banquet Toast
FS 4. Departure Statement

E. Interpreter Requirement: Language Services (A/OPR/LS), in coordination with EAP should prepare a short memo to the S/S-S Action Officer providing details on interpreting arrangements and requirements for all aspects of the visit. This memo is due in S/S-S by COB Tuesday November 12.

F. Biographic Material: EAP should provide the S/S-S Action Officer with the names and titles of all PRC officials who will be involved in meetings with the Secretary by COB Wednesday November 6.

II. IMPORTANT NOTES

S/S-S requires the original and two copies of all cables/papers. All cables/papers should be delivered directly to the EAP Coordinator or to the S/S-S Action Officer as indicated. ALL DUE DATES ARE FIRM. The EAP Front Office should ensure that all of the bureau's papers are immediately transferred into the SSSEAP link. All other drafting bureaus should transfer their papers into their bureau-SSS links.

W. Robert Pearson Jr.
W. Robert Pearson Jr.
Executive Secretary

Attachment:
Samples

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